



# PARTNERSHIP FOR SHARED BOOK COLLECTIONS

## Partnership for Shared Book Collections Member Agreement

*November 8, 2019*

This agreement (“Agreement”) between the Partnership for Shared Book Collections (“the Partnership”) and shared print programs (“Member Program”) describes the terms under which a Member Program will participate in the Partnership.

**Partnership Vision.** Ensure the long-term preservation, access to, and integrity of monographic print resources.

**Partnership Mission.** Coordinate collaboration among shared print monograph initiatives and collections in North America to support cost-effective retention and access to shared print monograph collections.

### 1. **Definitions:**

- 1.1. **The Partnership** is a federation of monograph shared print programs in North America with the goal of coordinating collaboration across the programs to support widespread and cost-effective retention of and access to print book collections;
- 1.2. **Member Programs of the Partnership** are established or emerging monograph shared print programs in North America;
- 1.3. **Participating Libraries** are participants in the shared print programs that are members of the Partnership;
- 1.4. **Member Program Representative** each Member Program will have a representative who votes on major Partnership policies on behalf of their Member Program, as well as any changes to the Partnership Member Agreement and financial commitments.

### 2. **Partnership Responsibilities:**

- 2.1. coordinate and support efforts to ensure the long-term preservation, access to, and integrity of monographic print resources;
- 2.2. research, identify, and promote evidence-based best practices and guidelines;
- 2.3. develop other services in support of the mission based on the priorities of the Member Programs (e.g. marketing/communications templates and research & development);
- 2.4. provide regular updates to Member Programs;
- 2.5. provide regular updates to the shared print community;
- 2.6. hold meetings to bring together the Partnership community to coordinate activities and share best practices;

- 2.7. maintain an annual budget and provide financial reports to the Member Programs;
- 2.8. assess needs for changes to the Partnership business model, services, and activities.

**3. Member Program Responsibilities:**

- 3.1. join the Partnership for an initial term of 3 years;
- 3.2. pledge annual membership fees of \$3,000 every year for first 3 years, providing financial stability for the work of the Partnership;
- 3.3. provide input in the development and assessment of Partnership business model, services, and activities;
- 3.4. abide by and adhere to the provisions of the Partnership's Membership Agreement and guidelines approved by [Partnership Member Programs](#) ;
- 3.5. strive to meet the [Partnership Best Practices](#) as developed and approved by Member Programs to the best of the Member Program's ability;
- 3.6. participate in the Partnership activities, including in-kind contributions in Partnership governance through election to the Executive Committee or appointment to the Operations Committee [see [Partnership for Shared Book Collections Governance document](#)], working groups or infrastructure support;
- 3.7. appoint a Member Program Representative who shall vote as the representative of the Member Program.

**4. Participating Libraries Responsibilities:**

- 4.1. make retained print monographs available to other Participating Libraries, subject to established local practices, systems, workflows, and policies;
- 4.2. strive to meet the [Partnership Best Practices](#) as developed and approved by Members to the best of the Participating Libraries' ability;
- 4.3. consider participating in the Partnership activities where appropriate, including in-kind contributions in working groups;
- 4.4. in-kind participation in the Partnership governance through election to the Executive Committee or appointment to the Operations Committee.

- 5. Early Withdrawal.** A Member Program may withdraw after the initial 3 year period. A Member Program may withdraw sooner than 3 years if it is dissolved by its membership or face financial exigency. A Member Program must notify the Partnership of their intention to withdraw at least 12 months prior to the next renewal.

Partnership Signatory:

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[Role/Title in Partnership]

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[Signatory]

Date

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[Print Name]

Member Program Signatory:

Member Program URL:

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[Shared Print Program Name]

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[Role/Title at Shared Print Program]

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[Signatory On Behalf Of Shared Print Program]

Date

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[Print Name]