



# PARTNERSHIP FOR SHARED BOOK COLLECTIONS

## Partnership for Shared Book Collections Member Agreement

*January 2023*

This agreement (“Agreement”) between the Partnership for Shared Book Collections (“the Partnership”) and shared print programs (“Member Program”) describes the terms under which a Member Program will participate in the Partnership.

**Partnership Vision.** Ensure the long-term preservation, access to, and integrity of monographic print resources.

**Partnership Mission.** Coordinate collaboration among shared print monograph initiatives and collections in North America to support cost-effective retention and access to shared print monograph collections.

### 1. Definitions:

- 1.1. **The Partnership** is a federation of monograph shared print programs in North America with the goal of coordinating collaboration across the programs to support widespread and cost-effective retention of and access to print book collections;
- 1.2. **Member Programs of the Partnership** are established or emerging monograph shared print programs in North America;
- 1.3. **Participating Libraries** are participants in the shared print programs that are members of the Partnership;
- 1.4. **Member Program Representative** each Member Program will have a representative who votes on major Partnership policies on behalf of their Member Program, as well as any changes to the Partnership Member Agreement and financial commitments.

### 2. Partnership Responsibilities:

- 2.1. coordinate and support efforts to ensure the long-term preservation, access to, and integrity of monographic print resources;
- 2.2. research, identify, and promote evidence-based best practices and guidelines;
- 2.3. develop other services in support of the mission based on the priorities of the Member Programs (e.g. marketing/communications templates and research & development);
- 2.4. provide regular updates to Member Programs;
- 2.5. provide regular updates to the shared print community;
- 2.6. hold meetings to bring together the Partnership community to coordinate activities and share best practices;

- 2.7. maintain an annual budget and provide financial reports to the Member Programs;
- 2.8. assess needs for changes to the Partnership business model, services, and activities.

**3. Member Program Responsibilities:**

- 3.1. join the Partnership for a one year term ending at June 30 of the following year;
- 3.2. pledge annual membership fees of \$3,000 for each fiscal year providing financial stability for the work of the Partnership;
- 3.3. appoint a Member Program Representative who shall vote as the representative of the Member Program.
- 3.4. abide by and adhere to the provisions of the Partnership's Membership Agreement and guidelines approved by [Partnership Member Programs](#);
- 3.5. strive to meet the [Partnership Best Practices](#) as developed and approved by Member Programs to the best of the Member Program's ability;
- 3.6. participate in the Partnership activities, including in-kind contributions in Partnership governance through election to the Executive Committee or appointment to the Operations Committee [see [Partnership for Shared Book Collections Governance document](#)], working groups or infrastructure support;

**4. Participating Libraries Responsibilities:**

- 4.1. make retained print monographs available to other Participating Libraries, subject to established local practices, systems, workflows, and policies;
- 4.2. strive to meet the [Partnership Best Practices](#) as developed and approved by Members to the best of the Participating Libraries' ability;
- 4.3. consider participating in the Partnership activities where appropriate, including in-kind contributions in working groups;
- 4.4. in-kind participation in the Partnership governance through election to the Executive Committee or appointment to the Operations Committee.

5. **Renewal.** The Partnership Executive Committee will provide to each new member a Member Agreement that will govern the planned activities, term and fees. A Member Program may withdraw from the Partnership after with a notice by the last quarter of the fiscal year.
6. **Early Withdrawal.** A Member Program may withdraw early if it is dissolved by its membership or faces financial exigency. If withdrawing early, a Member Program must notify the Partnership of its intention to withdraw three months prior to its withdrawal.

**Partnership Signatory:**

Chair, Executive Committee

-----  
[Role/Title in Partnership]

-----  
[Signatory]

Date

{current chair of the executive committee}

-----  
[Print Name]

++++  
+

**Member Program Signatory:**

Member Program URL: \_\_\_\_\_

-----  
[Shared Print Program Name]

-----  
[Role/Title at Shared Print Program]

-----  
[Signatory On Behalf Of Shared Print Program]

Date

-----  
[Print Name]