



Partnership for Shared Book Collections Member Agreement

January 2023

This agreement (“Agreement”) between the Partnership for Shared Book Collections (“the Partnership”) and shared print programs (“Member Program”) describes the terms under which a Member Program will participate in the Partnership.

Partnership Vision. Ensure the long-term preservation, access to, and integrity of monographic print resources.

Partnership Mission. Coordinate collaboration among shared print monograph initiatives and collections in North America to support cost-effective retention and access to shared print monograph collections.

1. Definitions:

- 1.1. **The Partnership** is a federation of monograph shared print programs in North America with the goal of coordinating collaboration across the programs to support widespread and cost-effective retention of and access to print book collections;
- 1.2. **Member Programs of the Partnership** are established or emerging monograph shared print programs in North America;
- 1.3. **Participating Libraries** are participants in the shared print programs that are members of the Partnership;
- 1.4. **Member Program Representative** each Member Program will have a representative who votes on major Partnership policies on behalf of their Member Program, as well as any changes to the Partnership Member Agreement and financial commitments.

2. Partnership Responsibilities:

- 2.1. coordinate and support efforts to ensure the long-term preservation, access to, and integrity of monographic print resources;
- 2.2. research, identify, and promote evidence-based best practices and guidelines;
- 2.3. develop other services in support of the mission based on the priorities of the Member Programs (e.g. marketing/communications templates and research & development);
- 2.4. provide regular updates to Member Programs;
- 2.5. provide regular updates to the shared print community;
- 2.6. hold meetings to bring together the Partnership community to coordinate activities and share best practices;

- 2.7. maintain an annual budget and provide financial reports to the Member Programs;
- 2.8. assess needs for changes to the Partnership business model, services, and activities.

3. Member Program Responsibilities:

- 3.1. join the Partnership for a one year term ending at June 30 of the following year;
- 3.2. pledge annual membership fees of \$3,000 for each fiscal year providing financial stability for the work of the Partnership;
- 3.3. appoint a Member Program Representative who shall vote as the representative of the Member Program.
- 3.4. abide by and adhere to the provisions of the Partnership's Membership Agreement and guidelines approved by [Partnership Member Programs](#);
- 3.5. strive to meet the [Partnership Best Practices](#) as developed and approved by Member Programs to the best of the Member Program's ability;
- 3.6. participate in the Partnership activities, including in-kind contributions in Partnership governance through election to the Executive Committee or appointment to the Operations Committee [see [Partnership for Shared Book Collections Governance document](#)], working groups or infrastructure support;

4. Participating Libraries Responsibilities:

- 4.1. make retained print monographs available to other Participating Libraries, subject to established local practices, systems, workflows, and policies;
- 4.2. strive to meet the [Partnership Best Practices](#) as developed and approved by Members to the best of the Participating Libraries' ability;
- 4.3. consider participating in the Partnership activities where appropriate, including in-kind contributions in working groups;
- 4.4. in-kind participation in the Partnership governance through election to the Executive Committee or appointment to the Operations Committee.

- 5. **Renewal.** The Partnership Executive Committee will provide to each new member a Member Agreement that will govern the planned activities, term and fees. A Member Program may withdraw from the Partnership after with a notice by the last quarter of the fiscal year.
- 6. **Early Withdrawal.** A Member Program may withdraw early if it is dissolved by its membership or faces financial exigency. If withdrawing early, a Member Program must notify the Partnership of its intention to withdraw three months prior to its withdrawal.

Partnership Signatory:

Chair, Executive Committee

[Role/Title in Partnership]

[Signatory]

Date

{current chair of the executive committee}

[Print Name]

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Member Program Signatory:

Member Program URL: _____

[Shared Print Program Name]

[Role/Title at Shared Print Program]

[Signatory On Behalf Of Shared Print Program]

Date

[Print Name]